



The Homework Club Enrolment Form

Child's details

Name _____ Age _____ DOB _____

Name of School _____ Room Number _____

Ethnic Background _____ Gender _____

Enrolment details

Permanent / Casual (please circle)

Please circle the days you would like to enrol your child

Monday Tuesday Wednesday Thursday Friday

People authorised to collect your child

Mother's name: _____

Home address: _____

Telephone: _____ (home) _____ (work) _____ (mobile)

Father's name _____

Home address _____

Telephone. _____ (home) _____ (work) _____ (mobile)

Email Address for correspondence _____

Emergency contacts - Please provide at least two **extra** contact numbers.

Name _____ Relationship to child _____

Telephone contact between 3.00 and 6.00 pm _____

Name _____ Relationship to child _____

Telephone contact between 3.00 and 6.00 pm _____

Doctor's details

Childrens' doctor _____ Telephone _____

Address _____

Additional information

Does your child have any particular health needs we should be aware of? Eg. Allergies, food requirements, asthma, medical conditions etc.

Is there anything else we should know about in order to take good care of your child? Eg. Custody arrangements, special needs, behavioural issues etc.

Parent contract

Please sign this contract to complete enrolment. If you have any questions about The Homework Club or wish to see a copy of The Homework Club policies prior to signing, please do not hesitate to ask a member of staff.

I/we agree and acknowledge that:

- I have read and understood The Homework Club Contract and Parent Information Sheet.
- I agree to pay fees weekly or fortnightly as stipulated in the fees policy and to meet the costs of the debt collection agency in connection of any non payment.
- The supervisor has my permission to arrange any necessary urgent medical treatment at my cost.

All care will be taken to provide supervision of children attending The Homework Club in accordance with The Homework Club policies and procedures and the guidelines from Child, Youth and Family.

Name of parent: _____

Signature of parent: _____ Dated: _____

Privacy Act 1993: The information that you have supplied is necessary for the safe and effective operation of the OSCAR The Homework Club. All personal information requested will be destroyed at the completion of your child's time in The Homework Club. You are welcome to review information pertaining to your child's enrolment at any time.